

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**

**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2020**

**COMPANY NUMBER 5152446 (ENGLAND AND WALES)**

**CHARITY NUMBER 1105675**

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2020**

**REGISTERED CHARITY NAME:** HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION

**CHARITY NUMBER:** 1105675

**COMPANY REGISTRATION NUMBER:** 5152446

**REGISTERED OFFICE:** Oaken Grove Community Centre  
Reid Park  
Oaken Grove  
Haxby  
YORK  
YO32 3QW

**TRUSTEES:** Chair of Trustees: Vacant  
Treasurer: Jim Harrison  
Pat Wilford, Kevin Grogan, Tony Cassidy, John Sill, Bill Clarke

**COMPANY SECRETARY:** Keith Tomlinson

**MANAGEMENT & ADMINISTRATIVE STAFF:** Sarah Davidson, Alysha Smith-Bednall, Joel Christy, Lisa Wellington, Sue Nelson, Zac Garrett

**YOUTH PROVISION STAFF:** Mairi Taylor Gibson, Kate Higgins, Charlotte Coles, Georgia Reed, Yasmin Hussain, Ciara Collins, Hannah Linaker & Hannah Wood

**INDEPENDENT EXAMINER:** AEW Botting  
Botting & Co Ltd  
8 Clifton Moor Business Village  
James Nicolson Link  
YORK  
YO30 4XG

**BANKERS:** HSBC  
13 Parliament Street  
YORK  
YO1 8XS

Barclays Bank  
LEICESTER  
LE87 2BB

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2020**

The Directors/Trustees present their Report and Financial statement for the year ended 31 March 2020.

**Structure, Governance and Management**

Governing Document

Haxby & Wigginton Youth & Community Association is a Company Limited by Guarantee and a registered charity, which is governed by the Memorandum and Articles of Association being incorporated on 14th June 2004.

Directors and Trustees

The Directors of the Charitable Company ("the Charity") are the Trustees for the purposes of Charity Law and throughout this report are collectively referred to as the "Trustees".

Membership

Membership of Haxby & Wigginton Youth & Community Association is open to interested individual members of the local community and to representatives of other local organisations.

Appointment of Trustees

When a vacancy arises Trustees analyse the strengths and weaknesses of the existing Trustees, and through personal contact seek local candidates with skills and experience which will add to the range of Trustees' expertise. Once appointed the Trustee retains office until the next AGM when he/she will be required to stand for election. In accordance with the Articles of Association, each year one third of Trustees are required to retire by rotation.

Trustee Induction and Training

New Trustees are given copies of the Memorandum & Articles of Association, the most recent Annual Report and recent minutes of the meetings of Trustees. In addition they are directed to the Charity Commission website to view the "Essential Trustee" and their attention is drawn to other information available on the Charity Commission website (or downloaded hard copies are offered). The staff team, Chair and/or Vice Chair provide help and assistance to facilitate familiarisation with procedures.

Organisation and Management

The charity operates in Oaken Grove Community Centre which is owned by the City of York Council, although under its full repairing lease arrangement the entire management and maintenance is the responsibility of the Board of Trustees. The Trustees are responsible for the overall governance of the Charity. During this year the Trustees held the required number of full board meetings. All members of the Trustee Board give their time voluntarily and receive no benefits from the Charity. Day to day management is carried out by Centre management staff with a designated trustee acting as line manager.

Business Planning

The most recent Business Plan was completed in 2019 with support given by York Community Consulting in its development. Unfortunately the impact of the Coronavirus Pandemic starting in 2020 is expected to be significant creating a need for a complete review once some certainty over forward levels of income is restored

Risk Management

During the year the Trustees have continued to review the risks to which the Charity is exposed. This is done through the areas of responsibility outlined above. For example systems are in place to ensure compliance with health & safety of staff, volunteers, and all users of the Community Centre. Food hygiene regulations are adhered to and prompt action is taken when necessary, to rectify any problems. Risk assessments are carried out when necessary and policy documents are kept, with a rolling programme of reviews. All employees and volunteers who have unsupervised contact with young people or other vulnerable groups are subject to enhanced DBS checks. Insurance for the Centre is in place and inspections are carried out on equipment and certificates obtained from outside agencies. It was agreed by trustees that a thorough review and update of our policies would be undertaken starting in the year 2018-19. This work was substantially completed by the start of 2020 but the impact on normal meeting arrangements by the coronavirus pandemic means that the work has still to be fully ratified by the Trustees.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2020**

**Objectives and Activities**

A summary of the Charity's objectives are:

- To promote the benefit of all inhabitants of Haxby and Wigginton without any discrimination, by associating together with the local authorities and voluntary organisations, in a common effort to advance education and to provide facilities in the interest of social welfare, for recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants and in particular for young people.
- To establish a community building (Oaken Grove Community Centre) and to manage and maintain it in good order in furtherance of these objects.
- To promote other charitable purposes for the furtherance of the above. (the full wording is available from the Centre Office)

Delivering our aims and objectives:

Public Benefit:

- The ethos of the Association's work administering the Centre is to serve the local community, to provide a base of activities which enrich the lives of local inhabitants.
- We aim to make the Community Centre an accessible and welcoming place for all sectors of the local community. To further this aim we ensure that the provisions that we offer give a good balance across age ranges, abilities and interests, whether organised by ourselves or by external groups.
- This report looks at what we have achieved and the outcomes of our work over the twelve months between April 2019 and March 2020. It looks at the success of each key activity and the benefits brought to the target groups of people we wish to provide for. We continue to refer to the Charity Commission's General Guidance on public benefit (section 17(5) of the 2011 Charities act) when reviewing and planning our future activities.

**Achievements and Performance for the Year 2019-20**

Youth Provision

As an Association over 2019-20 we continued to run youth provision for the community. This is as follows:

Detached Work in the Community:

The programme of detached work previously undertaken was not taken forward in 2019/20 as we were unable to secure the necessary funding.

Wigginton Drop In - 12-15 year olds (Tuesdays): Funded by Wigginton Parish Council and Haxby Town Council this activity is now a core element of our youth provision. It acts as a free Drop In for young people to access informal activity, youth worker support, as well as project work. Young people are encouraged to engage with organised workshop activity to develop their skillsets. We have a small group of regular attenders at the moment and are publicising using word of mouth and in schools.

Wednesday Youth Group:

Our Haxby based youth group is an open space for young people to make new friends, take part in fun activities and workshops, make use of our large playing field and enjoy regular trips, parties and outings. Our regular project work supports young people in making healthy lifestyle choices and explores youth related issues. All our activities are open access, so our young people can pick and choose what they would like to do each week. Numbers are steadily between 20-30 each week.

ASDAN Volunteering and Sports:

An opportunity for young people aged 13+ to achieve an ASDAN certificate through volunteering and sports and fitness. This opportunity is funded by Haxby Town Council and The National Lottery Awards for All fund. In partnership with Huntington Secondary School, youth volunteers deliver their own activities and games with one of our various youth groups, followed by training and planning with our qualified youth staff. Volunteers also have opportunities to take part in youth projects, including delivering assemblies with Wigginton Primary School. Young people looking towards a certificate in sports do so within local sports and fitness activities.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2020**

**Take a Bow Theatre:**

This activity which had run for many years engaged young people (ages 8-12) on Saturdays. Funded by Haxby Town Council and Wigginton Parish Council and running in term time; Take a Bow was a friendly, supportive and fun space for young people to socialise and get creative. The group took part in skills workshops, masterclasses, shows and performances, improvisations, script and text work, and of course plenty of fun drama games and activities. This group also ran an annual Christmas project with Rosevale Care Home and Birchlands, celebrating the festivities through songs and sketches. Reducing numbers more recently led to the activity ceasing in July 2019

**Community Ties Projects:**

All of our weekly youth groups and services take part in monthly projects in collaboration with other community groups and older peoples services. This opportunity is part funded by Haxby Town Council and Wigginton Parish Council. Projects have included face painting at the annual Scarecrow Festival, volunteering at Pop-Inn and carol singing drama sketches and Christmas Cards to care homes.

**Wigginton Youth Club:**

This pilot group started in May 2019 and engages with young people ages 7-10 at the Wigginton Old School and is funded by Wigginton Parish Council and Haxby Town Council. Young people have the chance to make new friends, gain important social skills, and are engaged in fun activities, games, skill building, crafts and problem solving within a safe environment.

**New Earswick Drop In:**

A pilot project which engaged young people (ages 13-16) at the New Earswick Folk hall funded by The Huntington and New Earswick Ward Committee. Similar to our Wigginton Drop In, this group was free for young people to access informal activity, youth worker support, as well as project work. The pilot was not extended past the initial funding period due to low attendance and anti-social behaviour problems.

**Tool Box Drama:**

Tool Box Drama is an accessible drama and craft provision for adults with additional needs. The provision Participants attend weekly, with one to one support from a PA or support worker. Since its inception Over the past 12 months, Tool Box Drama has engaged with a number of participants and their support workers, delivering community trips, performances and projects. Funding was provided by Haxby and Wigginton Ward Committee and the Ways to Wellbeing Fund

**Adult Social Isolation:**

Pop Inn- With the help of volunteers, we have for many years organised a weekly "Pop Inn" lunch club— open to all local residents, but particularly elderly people and anyone who is socially isolated. This session offers an opportunity to meet people and have a chat , as well as offering low cost lunches. Not only does this help to reduce social isolation for up to 50 members of the local community, it also contributes a significant amount to the Centre's finances. This activity ceased when the centre closed as a result of the government directives in response to the coronavirus pandemic. Investigation is now needed to determine when and in what format it might return.

The Oaken Grove Surfers – This activity took place twice a week to give one to one support to mature adults to help them gain basic computer skills (now including tablets) using 'Online Basics' and 'Online Plus' from the national 'Learn My Way' scheme. Activity ceased in March consequent upon the pandemic and is not expected to resume

**Running the Centre**

Room Bookings rose during the year, the charity earning more than £30k from hiring of space. In normal circumstances we host a variety of activity at the centre including art groups, table tennis, toddler groups, aerobic activities, marshal arts and Health and Wellbeing activities. Space permitting we welcome new and one-off bookings and it is an extremely rare day when the centre does not have at least two bookings. Over the weekend on Saturday afternoons and Sundays we host parties and other gatherings and we are a popular venue for community events.

The centre relies on general support by many volunteers. It is estimated that some 3000 hours of volunteer support was provided throughout the year. This included assistance in the delivery of weekly meal services for the elderly, mentoring for computer classes, additional supervision at the various youth activities and general support in providing maintenance and office services.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2020**

We operate an open door policy for members of the community to come in to the Community Centre, Monday to Friday, with the Centre available for private bookings and one day workshops at weekends and during school holidays.

In March all hiring activities ceased due to the national lockdown causing the temporary closure of the centre and associated loss of income. A programme of Youth Activities was introduced on a virtual basis using on line delivery. A similar approach was not available, however for other activities which were dependent on use of the centre. Inevitably there will be a major task in rebuilding income once activities are permitted to resume and inevitable risks that some hirers will not be able to resume.

Haxby Library:

In early 2020 discussions commenced with Explore, who provide the library service to City of York. And City of York Council to examine options for Haxby Library to reopen from a permanent base at Oaken Grove. Negotiations are continuing. offering exciting opportunities for HWYCA, the library and the local community.

### **Financial Review**

Trustees' Responsibilities in relation to the Financial Statements:

The Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company and Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Charity is required by Company Law and Charity Law to formally report on the Association's position at the end of the financial period 31st March 2020 Net outgoing Resources of £13562 for the year in the Unrestricted Funds has resulted in a balance carried forward in respect of these Funds of £51617

### **Reserves Policy**

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. A policy has been established whereby unrestricted funds, not committed in tangible fixed assets held by the Charity, should cover at least 6 months of the budgeted expenditure. Such reserves are needed to meet the working capital requirements of the Charity. The Trustees are confident that at this level they would be able to continue the current activities of the Charity in the event of a significant drop in funding in the short term, which is a prudent policy especially during these difficult economic times.

At 31st March 2020 these reserves stand at £33765, including £8828 being the balance of the Designated Fund Premises Reserve, which is earmarked by the Trustees for future expenditure on the premises, the timing of which is unknown.

### **Investment Policy**

Apart from retaining a reserve as outlined above, most of the Charity's funds are committed in the short term. In the past, Trustees have invested in short term bonds as and when funds are available. This policy has been continued during this year, though interest levels throughout the financial sector remain disappointing.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2020**

**Financial Risk Management**

The Treasurer presents regular detailed budget monitoring reports to Trustees in order to ensure that there is adherence to the budget and to ensure that the Charity is not exposed to financial risk. Advice is taken from our Independent Examiners as to the appropriateness of control measures. Adherence to the Charity's Financial Management Policy and to the Financial Standing Orders ensures that risks are minimised by the implementation of procedures for authorisation of all financial transactions.

**Principal Funding**

The principal sources of funding are by way of grants and service agreements from local organisations. During this year we are grateful for the financial support given to us by:

Haxby Town Council  
Wigginton Parish Council  
Haxby & Wigginton Ward Committee  
Huntington & New Earswick Ward Committee  
National Lottery Awards For All  
The Outlook  
Norman Collinson Charitable Trust  
Leeds Building Society  
Ways to Wellbeing Fund

**Income Generated Ourselves Is From:**

Room lettings  
Profit from catering  
Tuck shop sales  
Fundraising events, raising a total of £2466 (excluding the Pop Inn raffle).

**Independent Examiner**

AEW Botting  
Botting & Co Ltd  
8 Clifton Moor Business Village  
James Nicolson Link  
York YO30 4XG

was re-appointed as the Independent Examiner during the year and has expressed his willingness to continue in that capacity. A resolution to re-appoint AEW Botting to act as Independent Examiner for the ensuing year will be proposed at the Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP), and in accordance with the special provisions relating to companies subject to the Small Companies Regime within Part 15 of the Companies Act 2006.

It was approved by the Board of Trustees on 1 December 2020 and signed on its behalf by:

.....  
**P WILFORD - MEMBER OF THE BOARD OF TRUSTEES**

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations & Legacies		1143	-	1143	1303
Charitable Activities	2	68195	-	68195	64497
Other Trading Activities - Fund Raising		4038	-	4038	2829
Interest		439	-	439	414
<b>TOTAL</b>		<b>73815</b>	<b>-</b>	<b>73815</b>	<b>69043</b>
<b>EXPENDITURE ON:</b>					
Raising Funds		893	-	893	967
Charitable Activities	3	86636	3163	89799	78441
<b>TOTAL</b>		<b>87529</b>	<b>3163</b>	<b>90692</b>	<b>79408</b>
<b>NET (EXPENDITURE)/INCOME</b>		<b>(13714)</b>	<b>(3163)</b>	<b>(16877)</b>	<b>(10365)</b>
<b>TRANSFERS BETWEEN FUNDS</b>	9	152	(152)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(13562)</b>	<b>(3315)</b>	<b>(16877)</b>	<b>(10365)</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total Funds Brought Forward		65179	8729	73908	84273
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>£51617</b>	<b>£5414</b>	<b>£57031</b>	<b>£73908</b>



**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**COMPANY No 5152446 (ENGLAND & WALES)**  
**BALANCE SHEET AS AT 31 MARCH 2020**

		2020		2019	
	Notes	£	£	£	£
<b><u>FIXED ASSETS</u></b>					
	<b>5</b>				
Tangible Assets			<b>19828</b>		20592
 <b><u>CURRENT ASSETS</u></b>					
Debtors	<b>6</b>	<b>3967</b>		6500	
Cash at Bank and in Hand		<b>35663</b>		55326	
		<b>39630</b>		61826	
<b><u>TOTAL CURRENT ASSETS</u></b>					
 <b><u>LIABILITIES</u></b>					
Creditors: Amounts Falling Due Within One Year	<b>7</b>	<b>2427</b>		8510	
		<b>37203</b>		53316	
<b><u>NET CURRENT ASSETS</u></b>					
 <b><u>TOTAL NET ASSETS</u></b>					
		<b>£57031</b>		£73908	
 <b><u>THE FUNDS OF THE CHARITY:</u></b>					
Restricted Income Funds	<b>9</b>	<b>5414</b>		8729	
Unrestricted Funds	<b>8</b>	<b>51617</b>		65179	
		<b>£57031</b>		£73908	
<b><u>TOTAL CHARITY FUNDS</u></b>					
	<b>10</b>	<b>£57031</b>		£73908	

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of S.477 of the Companies Act 2006. Members have not required the company, under S.476 of the Companies Act 2006, to obtain an audit for the year ended 31 March 2020. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with S.386 and S.387 of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the charitable company as at 31 March 2020 and of its incoming resources and application of resources including its income and expenditure for the year then ended in accordance with the requirements of S.394 and S.395, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 were approved by the Board of Directors and Trustees on 1 December 2020 and are signed on its behalf.

\_\_\_\_\_  
- P WILFORD (TRUSTEE)

\_\_\_\_\_  
- J HARRISON (TREASURER)

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020**

**1 ACCOUNTING POLICIES**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**BASIS OF PREPARATION**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issued on 16 July 2014) - (the Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

Haxby & Wigginton Youth & Community Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**INCOMING RESOURCES**

Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. Grants are included in Charitable Activities as they relate to provision of particular services.

**RESOURCES EXPENDED**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All costs have been directly attributed to one of the functional categories of reserves expended in the Statement of Financial Activities.

**TANGIBLE FIXED ASSETS**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office Building	4% Straight Line Basis
Conservatory	10% Straight Line Basis
Furniture, Equipment, Etc	20% Straight Line Basis
IT Equipment	33.3% Straight Line Basis

**FUND ACCOUNTING**

Funds held by the Charity are either:

- **Unrestricted general funds** – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- **Unrestricted designated funds** – these are funds, being part of the Charity's unrestricted funds, which are earmarked by the Trustees for future expenditure on the premises.
- **Restricted funds** – these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the Notes to the Financial Statements.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020**

**2 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Grants Received	24102	-	24102	25189
Subscriptions	2725	-	2725	2597
Pop Inn	6849	-	6849	6552
Canteen	3817	-	3817	3284
Hire of Facilities	30336	-	30336	26556
Photocopying, Etc	366	-	366	319
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>£68195</b>	<b>£ -</b>	<b>£68195</b>	<b>£64497</b>
	=====	=====	=====	=====

**3 RESOURCES EXPENDED – CHARITABLE ACTIVITIES**

Staff Costs	46252	-	46252	47126
Consultancy & Contract Services	4380	-	4380	2080
Rates & Water	1605	-	1605	1610
Heat & Light	3669	-	3669	3400
Telephone	848	-	848	1380
Printing, Stationery, Postage & Computer	1945	-	1945	1164
Insurance	1862	-	1862	1909
Training	381	-	381	233
Travel Expenses	202	-	202	27
Repairs & Renewals	10158	-	10158	5920
Activities Costs	2448	-	2448	2194
Pop Inn & Luncheon Club	3122	-	3122	2971
Canteen	1327	-	1327	1203
Equipment, Etc	710	3163	3873	685
Sundries	3586	-	3586	2242
Depreciation	2085	-	2085	1824
Independent Examiner's Fees:				
Payroll Service	1000	-	1000	907
Governance Costs – Independent Examination	1056	-	1056	1026
Bad Debt	-	-	-	540
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>£86636</b>	<b>£3163</b>	<b>£89799</b>	<b>£78441</b>
	=====	=====	=====	=====

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020**

	2020	2019
	£	£
<b>4 STAFF COSTS</b>		
Wages & Salaries	<b>45868</b>	46907
Social Security Costs	-	-
Pension Contribution	<b>384</b>	219
	<hr/>	<hr/>

	<b>£46252</b>	£47126
	<hr/> <hr/>	<hr/> <hr/>

No employee earned £60000 per annum or more.

The average number of employees calculated as full time equivalents analysed by function was:

	Number	Number
Administration		1
Other		2
	<hr/>	<hr/>
	<hr/> <hr/>	<hr/> <hr/>

The actual number of employees analysed by function was:

	Number	Number
Administration		4
Other		12
	<hr/>	<hr/>
	<hr/> <hr/>	<hr/> <hr/>

**5 FIXED ASSETS**

	Office Building	Conservatory	IT Equipment	Furniture Etc	Total
	£	£	£	£	£
<b>Cost or Valuation</b>					
At 1 April 2019	<b>34079</b>	<b>16057</b>	<b>15780</b>	<b>41993</b>	<b>107909</b>
Additions	-	-	-	<b>1321</b>	<b>1321</b>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
31 March 2020	<b>£34079</b>	<b>£16057</b>	<b>£15780</b>	<b>£43314</b>	<b>£109230</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Depreciation</b>					
At 1 April 2019	<b>14312</b>	<b>16056</b>	<b>15463</b>	<b>41486</b>	<b>87317</b>
Charge for the Year	<b>1363</b>	-	<b>296</b>	<b>426</b>	<b>2085</b>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2020	<b>£15675</b>	<b>£16056</b>	<b>£15759</b>	<b>£41912</b>	<b>£89402</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Net Book Value</b>					
At 31 March 2020	<b>£18404</b>	<b>£1</b>	<b>£21</b>	<b>£1402</b>	<b>£19828</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2019	£19767	£1	£317	£507	£20592
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020**

	2020	2019
	£	£
<b>6 DEBTORS</b>		
Trade Debtors	1911	3465
Sundry Debtors	-	1080
Prepayments	2056	1955
	£3967	£6500
	=====	=====
<b>7 CREDITORS</b> – Amounts Falling Due Within One Year	2020	2019
	£	£
Other Taxes & Social Security Costs	-	-
Sundry Creditors	556	1457
Accruals and Deferred income	1871	7053
	£2427	£8510
	=====	=====

	General Fund	Designated Fund - Premises Reserve	Total
	£	£	£
<b>8 UNRESTRICTED FUNDS</b>			
At 1 April 2019	52069	13110	65179
Net Outgoing Resources	(9280)	(4282)	(13562)
Transfer	-	-	-
	£42789	£8828	£51617
	=====	=====	=====

The Designated Fund Premises Reserve is earmarked by the Trustees for future expenditure on the premises.

	Eddie Defibrillator Fund	Benson Fund	Office Extension Fund	Youth Activity Trust Fund
	£	£	£	£
<b>9 RESTRICTED FUNDS</b>				
At 1 April 2019	1349	1101	2128	820
Income	-	-	-	-
Expenditure	-	-	-	-
Transfer (to)/from General Fund	-	-	(152)	-
	£1349	£1101	£1976	£820
	=====	=====	=====	=====
At 31 March 2020				

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020**

	Storage Works Proj Fund £	Sound System Fund £	Total £
At 1 April 2019	80	3251	8729
Income	-	-	-
Expenditure	-	(3163)	(3163)
Transfer to General Fund	-	-	(152)
	£80	£88	£5414
At 31 March 2020	=====	=====	=====

**DEFIBRILLATOR FUND**

Donations were received towards the purchase of a defibrillator.

**OFFICE EXTENSION FUND**

Grants and donations have been received in respect of the office extension to the Oaken Grove Community Centre. The fund will be written off in line with the depreciation to be charged to General Fund in respect of the office extension.

**YOUTH ACTIVITY TRUST FUND**

This fund is held in respect of supporting young people.

**EDDIE BENSON FUND**

Donations were received in remembrance of Eddie Benson the founding Chairman of the charity. A decision has yet to be made on a suitable scheme/arrangement.

**STORAGE WORKS PROJECT FUND**

A grant was received from Haxby & Wigginton Methodist Church Scarecrow Committee to be used for work to be undertaken to improve storage capabilities within the Centre.

**SOUND SYSTEM FUND**

Three grants were received from three grant providers amounting in total to £3350 as part of a phased project to refurbish and improve the sound system within the Centre.

**10 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible Fixed Assets £	Net Current Assets £	Total £
Unrestricted Funds	17852	33765	51617
Restricted Funds	1976	3438	5414
	£19828	£37203	£57031
Total Funds	=====	=====	=====

**11 CAPITAL COMMITMENT**

At 31 March 2020 the Trustees had agreed capital commitments not provided in these financial statements of £Nil (2019 £3500).

**12 LEGAL STATUS**

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. The company is incorporated in England.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**  
**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020**

**13 RELATED PARTY TRANSACTIONS**

There were no Trustees' remuneration or other benefits paid in the year ended 31 March 2020 (2019 £Nil).

There were no Trustees' expenses paid in the year ended 31 March 2020 (2019 £Nil).

The total amount of donations received from Trustees without conditions was £408.

There were no other related party transactions in the year.

**14 GOING CONCERN**

There are no material uncertainties about the Charity's ability to continue.

**HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION**

I report on the accounts of the company for the year ended 31 March 2020, which are set out on pages A to H.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
  - a) to keep accounting records in accordance with Section 386 of the Companies Act 2006; and
  - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Charities SORP (FRS 102) have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**8 Clifton Moor Business Village  
James Nicolson Link  
YORK  
YO30 4XG**

1 December 2020

**A E W BOTTING FCA**

**BOTTING & CO LTD**

Chartered Accountants